




PURCHASE ORDER

Supplier : ECV OFFICE SUPPLIES WAREHOUSE INC.	P.O. Number: 2025030403
Address : LAPU2X ST. DAVAO CITY	
TIN: 452-103-124-000	O2025030403B575EEB8A
PhilGEPS Registration No. : 201707152874891721501	Date : Mar 04, 2025
Tel./Mobile/Fax No. : 09285246438	P.R. No. : 2025010393
Registration Certificate : SEC	Procurement mode: Shopping B (Regular Purchase)
Req. Office : Provincial General Services Office	

Gentlemen: Please furnish this office the following articles subject to terms and conditons contained herein:

Date of Delivery : _____	Payment Term : ON ACCOUNT	Delivery Term: 10 Calendar Days
Place of Delivery : PGSO Warehouse		Partial delivery NOT ALLOWED

I.N.	Quantity/Unit	Item	Unit Cost	Amount
1	120.00 BOT	ALCOHOL - 70% ISOPROPHYL (1 L) green cross	250.00	30,000.00
2	15.00 PACK	BATTERY - AA HEAVY DUTY (1.5V) eveready/4's	92.00	1,380.00
3	10.00 UNIT	CALCULATOR - 14 DIGITS, 2-WAY POWER, HIGH QUALITY casio/mh-14	750.00	7,500.00
4	20.00 pc	DISHWASHING PASTE 400G smart	55.00	1,100.00
5	120.00 PC	FOLDER - BROWN (8.5" X 13") - LONG SIZE civet	5.40	648.00
6	8.00 BOT	HAND SOAP - LIQUID W/ MOISTURIZER 1 liter/generic	155.00	1,240.00
7	70.00 REAM	PAPER - BOOK (8.5"X11") SHORT SIZE SIZE (SUB.20) valiant	168.00	11,760.00
8	50.00 REAM	PAPER - BOOK, 8.5" X 13", LONG SIZE, SUBS. 20, 80GSM copy one	252.00	12,600.00
9	5.00 PACK	PAPER - PHOTOPAPER, STICKER A4 generic/20"s	90.00	450.00

For Requisition of Common-Use goods for 1st quarter of FY 2025 of PROVINCIAL ASSESSOR'S OFFICE

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

I hereby conform that **NOTICE TO DELIVER** shall be served to the **PLACE OF DELIVERY** stated herein three (3) days before the actual delivery of the item/s covered by this Purchase Order.


Conforme : Cedrome, Rhen Very truly yours, **JOEFREY C. M. FUENTES, MPA**
(Signature over printed name) **Supervising Admin. Officer**
3-18-25 **EDWIN I. JUBAHIB**
(Date) **Governor**

NOTE: This is an important paper and will cause great inconvenience if lost. Claim for payment from the Provincial Treasurer supported by this form to be attached to the voucher.

RHEA GIN M. RAMOS



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10	50.00 PC	PEN - SIGN PEN 0.5MM BLACK (REFILL) my gel	17.00	850.00
11	60.00 ROLL	TISSUE - 3-PLY BATHROOM TISSUE sanicare	28.00	1,680.00

Green Procurement Terms and Conditions

- DISINFECTANT SPRAY
1. The supplier shall supply products which do not contain ethylene-diamine-tetra-acetate (EDTA) nor alkyl phenol ethoxylates (APEO).
 2. The supplier shall supply products with detailed instructions on maximizing product performance and indications for the proper use and waste disposal.
 3. The supplier shall supply product containing no Chlorofluorocarbon (CFC) or other ozone depleting substances.
- LIQUID HAND SOAP
1. The supplier shall supply products which do not contain ethylene-diamine-tetra-acetate (EDTA) nor alkyl phenol ethoxylates (APEO), and active ingredients as linear alkybenzene sulfonate.
 2. Purchase in sachets shall not be allowed.
 3. The supplier shall supply products with adequate instructions for proper use and disposal.
- MULTICOPY PAPER
1. The supplier shall supply paper which is at least Elemental Chlorine Free (ECF).
 2. Wrapping by ream should be made of at least 50% biodegradable material, no 100% single-use plastic wrapping. For bulk orders, carton box shall be used for packing.
- TOILET PAPER
1. The supplier shall supply paper which is at least Elemental Chlorine Free (ECF).

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Conforme : Cedromel Rhea
(Signature over printed name)
3-18-25
(Date)


Very truly yours, JOEFREY C. MARAFUENTES, MPA
Supervising Admin. Officer
EDWIN T. JUBAHIB
Governor
(Date)

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I.N.	Quantity/Unit	Item	Unit Cost	Amount
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2. The core as well as any paper wrapping and carton box packing must be strong enough for storage and transit.

The award is based on Abstract No. **0220250233** created on **February 18, 2025** under
Quotation No. **C20250300** opened on **February 13, 2025**

For Requisition of Common-Use goods for 1st quarter of FY 2025 of PROVINCIAL ASSESSOR'S OFFICE	
Grand Total Amount in Words : SIXTY-NINE THOUSAND TWO HUNDRED EIGHT AND XX / 100	GRAND TOTAL : P 69,208.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

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Conforme : ce chrome, Rhen
(Signature over printed name)
3/8/25
(Date)

Very truly yours, **JOEFREY C. MAFUENTES, MPA**
Supervising Admin. Officer
EDWIN I. JUBAHIB
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