

Republic of the Philippines
Province of Davao del Norte
BIDS AND AWARDS COMMITTEE
Government Center, Mankilam, Tagum City



REQUEST FOR QUOTATION

[Shopping B (Regular Purchase)]

Control No. :



PR Number
2025052813
R0

Quotation No. : C20251950
Old RFQ No. : N/A
Date : May 16, 2025
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The Provincial Government of Davao del Norte intends to procure the hereunder item/s in accordance with the pertinent provisions of the Republic Act 9184 and its Implementing Rules and Regulations.

Please quote your best offer for the item described herein, subject to the Terms and Conditions provided at the last page of this RFQ. Should the Bids and Awards Committee find your price lowest and responsive; you will be officially notified through issuance of a Notice of Award (NOA) and a Purchase Order (PO). The Provincial Government of Davao del Norte reserves the right to accept or reject any bid, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance to Section 35.6 and Section 41 of the 2016 Revised IRR of RA 9184.

I.N.	Quantity/Unit	Item	Quotation		
			Brand	Unit Price	Total Amount
1	7.00 PACK	White Sugar, 100's Sachet 5 grams or 7 grams per sachet Good Quality Preferably with at least 6mos expiry from period of delivery			
2	20.00 PACK	Paper Cups, 12oz 50's Good Quality			
3	8.00 PACK	Mint Candy, 50's Menthol Candy Good Quality Preferably with at least 6mos expiry from period of delivery			
4	20.00 PACK	Coffee Stick (Classic) 2g x 48 Sticks Branded Preferably with at least 6mos expiry from period of delivery			
5	12.00 PACK	Coffee Candy, 50's Classic Branded Preferably with at least 6mos expiry from period of delivery			
6	30.00 PACK	Biscuit Cracker 10's Plain Crackers Branded Preferably with at least 6mos expiry from period of delivery			
7	15.00 PACK	Coffee Creamer 250g Branded Preferably with at least 6mos expiry from period of delivery			
8	1.00 BOX	GREEN TEA (25'S/BOX) (BRANDED) Branded Preferably with at least 6mos expiry from period of delivery			
9	150.00 BOT	Sports Drink, 500ml Branded (Blue Bolt) Preferably with at least 6mos expiry from period of delivery			



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10	18.00 PACK	SUGAR BROWN 1 kilo per pack Good Quality			
11	10.00 pack	Coffee Stirrer (100pcs/pack) Plastic Good Quality			
12	7.00 PACK	Brown Sugar, 100's Sachet 5 grams or 7 grams per sachet Good Quality Preferably with at least 6mos expiry from period of delivery			
13	20.00 PACK	Powdered Chocolate Drink 24g, 12's Sachet Branded Preferably with at least 6mos expiry from period of delivery			
14	20.00 PACK	Mini Chocolate Bars, 36's x 7g Chocolate Bar with caramel (classic)/Choey Choco and Choey Toffee Branded Preferably with at least 6mos expiry from period of delivery			
15	20.00 PACK	Disposable Cups, 12oz 50's Plastic Good Quality			
16	15.00 PACK	Powdered Milk Drink, 33g 8's Branded Preferably with at least 6mos expiry from period of delivery			
17	20.00 PACK	Chewy Candies, Mint, 50's Tropical Fruits Soft/ Choco Branded Preferably with at least 6mos expiry from period of delivery			
18	16.00 BOX	MINERAL WATER 500 ML. 35'S Purified Drinking Water Branded Preferably with at least 6mos expiry from period of delivery			
19	30.00 PACK	COFFEE 3 IN 1 36 pcs per pack Branded (Original, Creamy White, Creamy Latte,Black,Brown) Preferably with at least 6mos expiry from period			



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of delivery

20	3.00 BOX	Instant Noodle Soup (Cup Noodles) 30g x 48 cups (Sotanghon Chicken Flavor, Beef,Seafood Hot and Spicy) Branded Preferably with at least 6mos expiry from period of delivery	
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Grand/Lot Total: _____

FOR USE OF PDRMO RESPONDERS DURING DISASTER OPERATIONS, Provincial Disaster Risk Reduction Management

APPROVED BUDGET FOR THE CONTRACT (ABC) : **P59,770.00**

OPENING DATE AND TIME OF BIDDING: **May 22, 2025 9:00 am**

Place of Delivery : **ON SITE**

Delivery Term : **10 Calendar Days**

General Terms & Conditions :

1. Bidders shall provide correct and accurate information required in this form and shall quote for all the items, considering that this **procurement is for lot awarding, otherwise, the RQF will be rejected.**
2. Price quotation/s must be valid for a period of ninety (90) calendar days from the date of submission. In case the Provincial Government of Davao del Norte will officially notify that the items will be procured from the determined bidder, the stocks shall be readily available off-the-shelf.
3. Bidders shall specify/indicate the brand names in the RFQ and the country of origin.
4. Award of contract shall be made to the lowest quotation (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
5. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
6. The item/s shall be delivered according to the requirements specified in the Technical Specifications.
7. The Provincial Government of Davao del Norte shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
8. In case two or more bidders are determined to have submitted the Lowest Calculated Quotation/Lowest Calculated and Responsive Quotation, the Provincial Government of Davao del Norte shall adopt and employ "tosscoin" as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.
9. Payment shall be made after delivery and upon the submission of the required supporting documents, i.e, order slip and/or billing statement, by the contractor.
10. The following documentary requirements shall be submitted together with the Request for Quotation Form as requisite for award:
 - a. For Shopping:
 - 1.) Mayor's/Business Permit
 - 2.) PhilGEPS Registration Number
 - b. For Small Value Procurement:
 - 1.) Mayor's/Business Permit
 - 2.) PhilGEPS Registration Number
 - 3.) Professional License /Curriculum Vitae (for Consulting Services only)
 - 4.) PCAB License (for Infra. only)
 - 5.) Income/Business Tax Return (For ABCs above P500K only)
 - 6.) Omnibus Sworn Statement



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VERY TRULY YOURS,


RALPH P. DELA CRUZ, LT. COL.
BAC CHAIRPERSON

I hereby certify and affirm to the foregoing quotation, terms and conditions :

NAME OF ESTABLISHMENT

ADDRESS

Please check whether VAT or Non-VAT

☐ V.A.T.
☐ Non - V.A.T.

PhilGEPS Registration No.:

T.I.N.

SIGNATURE OVER PRINTED NAME

DESIGNATION

CONTACT NUMBER

EMAIL ADDRESS